



**South Carolina**  
**VIRTUAL CHARTER SCHOOL**  
Est. 2008

2023 Platt Springs Road  
West Columbia, SC 29169  
Office: 803-253-6222  
Fax: 803-253-6279

**SCVCS Withdrawal Form**

Student name: \_\_\_\_\_

Grade: \_\_\_\_\_ Student ID: \_\_\_\_\_ DOB: \_\_\_\_\_

Address: \_\_\_\_\_

Entry date: \_\_\_\_\_ Withdrawal date: \_\_\_\_\_

Name of new school: \_\_\_\_\_

Address of new school: \_\_\_\_\_

Reason for withdrawal: \_\_\_\_\_

\_\_\_\_\_ parent completed withdrawal form

\_\_\_\_\_ lack of communication/participation

\_\_\_\_\_ parent contacted office

\_\_\_\_\_ attendance/10 consecutive unexcused days

\_\_\_\_\_ no show/never logged in

\_\_\_\_\_ missed required testing

\_\_\_\_\_ administrative/academic probation withdrawal

504 plan \_\_\_\_\_ IEP \_\_\_\_\_ ESOL \_\_\_\_\_

**Parents – please return your signed form to registrar@scvcs.org**

Parent signature: \_\_\_\_\_

SCVCS Administrator signature: \_\_\_\_\_

In accordance with district policies and procedures, SCVCS may report student for truancy to both school district of residence and Department of Social Services if a request for records is not received from enrolling school within 10 days.

*The Charter Institute at Erskine and South Carolina Virtual Charter School do not discriminate on the basis of race, color, national origin, sex, disability, age, religion, or immigrant status in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. Questions pertaining to Section 504 and Title IX may be directed to Dr. Cherry Daniel, SCVCS Head of School, 2023 Platt Springs Road, West Columbia, SC 29169, (803) 253-6222.*