



South Carolina
VIRTUAL CHARTER SCHOOL
Est. 2008

NEW STUDENT APPLICATION FOR ENROLLMENT

Within 24 – 48 business hours (excluding evenings and holidays), you will receive an email from SCVCS Enrollment with the link to the Registration Form. This is the full application form that you will need to complete for your child to be considered for enrollment. If you do not receive the email in 24 – 48 hours, please check your junk or spam email folder. Please note that completing this form is not a guarantee of enrollment. When clicking on the link in the email, you will be taken back to your Enrollment account.

ONCE ON THE ENROLLMENT ACCOUNT PAGE

1. Login to the account and verify your student's date of birth
 2. Complete the application form by following the onscreen instructions
- There are a few areas to note as you move through the application, which are noted below. You can save your work and return at any time in this process. Use the next and back buttons the bottom of the page to navigate. You can also use the table of contents on the left side of the page.

NOTE: If you are not ready to submit your documents, please do not submit the application.

You can come back later and submit your documents. However, if you submit before uploading documents, you will have to email them to docs@scvcs.org. Please include your student's name on all emails.



ITEMS TO NOTE ON OTHER PAGES

Page: Current or Previous School Information

On this page, there is a question asking if your child is currently enrolled in school. If it is summer and your child has already completed the school year, please mark YES for that question.

Page: Special Services

On this page, if your child has any special services paperwork, please use the Upload button to send those to us.

Page: Family Information

If the student's legal guardianship is decided by a court order, please submit a copy of that court order on this page using the Upload button.

Page: Student Handbook

The handbook here is our current handbook for the school year. The 2022-2023 handbook will be ready over the summer.

Page: Document Upload

NOTE that this application form states that we need 2 proofs of residency. SCVCS only requires one and only one needs to be submitted.

Page: Student Mobile Device Agreement

NOTE that SCVCS does not provide paper learning packets. Please just choose any option to proceed.



Page: Academic Coach

The person who will serve as your student's Academic Coach will be responsible for their day-to-day learning. This person is responsible for ensuring that the student is logging into live class sessions each day and checking for work completion. This person is also responsible for checking the student's grades frequently and communicating with teachers and counselors when there are any concerns. You may choose a parent/guardian already listed or you can create another person and fill out the contact information here.

HOW DO I KNOW IF I HAVE COMPLETED THE APPLICATION?

Once you have completed the application, you will be taken to a Summary page. A green check mark indicates that you have successfully completed those items. A number in red means that you have some invalid or empty fields. Clicking on the red number will take you to that page and allow you to fix those errors. Once all errors are corrected, you can submit your application. As a reminder, while you can submit the application without your documents attached, it will not be reviewed until we have received all required documents. You will also not be able to log back in to submit them. We strongly recommend that you wait to submit the application once you have uploaded all of your required documents. Once you have a fully completed application, please allow up to seven business days to receive an enrollment decision.